

UHMC Academic Programs and Disciplines Budget Request Prioritization Form

Program/Discipline Requesting: Business Technology

Title of Request: Business Technology Full-time Faculty/Ka Lama Lab Manager Position

Amount of Request: 58,000

Category (Circle the rating that applies)	N/A(0)	Low (1)	Medium (2)	High (3)
Request linked to strategic plan	No linkage to measure	Circle if negligible Linkage to mission and goals with weak justification	Circle if moderate linkage to mission and goals with some justification	Circle if directly linked to strategic plan with strong justification
Briefly explain your selection: Currently there is 1 full-time faculty member for over 70 majors. Adding another full-time member will encourage and maintain high-quality of learning. The added faculty member will help develop and update the program.				
Supported by CASLO and/or PLO assessment	No linkage to measure	Circle if negligible linkage to CASLO and/or PLO assessment	Circle if moderate linkage to CASLO and/or PLO Assessment	Circle if strong linkage to CASLO and/or PLO Assessment
Briefly explain your selection:				
Cost/Benefit (e.g. How many students impacted in relation to cost)	No linkage to measure	Circle if low value compared to cost	Circle if medium value compared to cost	Circle if high value compared to cost
Briefly explain your selection: The most current ARPD data shows the program as being unhealthy because the faculty to student ratio is 71.5. Two of the lecturers being used to teach courses are also C level lecturers. Hiring another full-time faculty will not only save in costs, but will also benefit the program and the college with the additional duties full-time faculty are required to fulfill.				

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Relationship to Accreditation	No linkage to measure	Highlight if minimal relationship to accreditation	Highlight if some relationship to accreditation	Highlight if significant relationship to accreditation
Briefly justify your selection: Per WASC, full-time faculty in well-subscribed programs deserve colleagues who can share teaching and administrative responsibilities. Having another position can also assist with updating the curriculum and advising students.				
Safety/Compliance Issue	No linkage to measure	Circle if minimal relationship to safety and/or compliance	Circle if moderate linkage to safety and/or compliance	Circle if significant relationship to safety and/or compliance
Briefly justify your selection:				
Total score for all columns: 1+0+9=11	Total score for column: 1*2= 2	Total score for column: 0*2=0	Total score for column: 3*3 = 9	
Briefly add any important information that may be missing from above: This position will not only fulfill a WASC recommendation of having at least two full-time faculty in the program, but it will also fulfill the need for a Ka Lama Lab manager. There has not been a Ka Lama Lab manager for at least 5 years. The responsibility has fallen on initially the Business Careers Program coordinator and now the Business Technology Program Coordinator. The Ka Lama Lab manager and Business Technology Program Coordinator responsibilities can be rotated between the two full-time faculty positions. The current full-time faculty position is receiving 5 course releases (2 courses per semester to manage the lab, 1 course for program coordination) per year. Having an additional position would allow the faculty positions to share the administrative responsibilities and teach more courses.				